

Arizona Department of Commerce
Motion Picture Production Tax Incentives Program

EXPENSE REPORT FORM 1
Calendar Year Cap 20_____
(For tax incentives under A.R.S. § 41-1517)

Company Name _____ FEI Number _____
 Production _____ City/State/Zip _____
 Mailing Address _____ Phone/Fax _____
 Contact Name _____ Email Address _____

Upon completion of any production in the initial application, Expense Report Forms 1 & 2 must be submitted to the Arizona Department of Commerce. Expense Report Form 1 is a summary chart of expenditures for each production. Expense Report Form 2 is a detailed chart of expenditures that will identify qualifying costs for each production. NOTE: Qualifying production costs must be directly attributable to the production, made within the State of Arizona and must be incurred during the pre-approval period. Please add rows to report expenditures in categories not listed.

Category	Qualified AZ cost	Non-Qualified AZ Cost	Out-Side AZ Cost		Total Amount
1. Story & Rights	\$0.00	\$0.00	\$0.00		\$0.00
2. Writing	\$0.00	\$0.00	\$0.00		\$0.00
3. Producer & Staff	\$0.00	\$0.00	\$0.00		\$0.00
4. Director & Staff	\$0.00	\$0.00	\$0.00		\$0.00
5. Talent	\$0.00	\$0.00	\$0.00		\$0.00
6. Extra Talent	\$0.00	\$0.00	\$0.00		\$0.00
7. Production Staff	\$0.00	\$0.00	\$0.00		\$0.00
8. Photography	\$0.00	\$0.00	\$0.00		\$0.00
9. Special Photography	\$0.00	\$0.00	\$0.00		\$0.00
10. Special Effects	\$0.00	\$0.00	\$0.00		\$0.00
11. Video Tape	\$0.00	\$0.00	\$0.00		\$0.00
12. Production Sound	\$0.00	\$0.00	\$0.00		\$0.00
13. Picture Vehicles/Animals	\$0.00	\$0.00	\$0.00		\$0.00
14. Art Department	\$0.00	\$0.00	\$0.00		\$0.00
15. Set Construction	\$0.00	\$0.00	\$0.00		\$0.00
16. Set Dressing	\$0.00	\$0.00	\$0.00		\$0.00
17. Set Operations	\$0.00	\$0.00	\$0.00		\$0.00
18. Electrical	\$0.00	\$0.00	\$0.00		\$0.00
19. Props	\$0.00	\$0.00	\$0.00		\$0.00
20. Wardrobe	\$0.00	\$0.00	\$0.00		\$0.00
21. Makeup & Hair	\$0.00	\$0.00	\$0.00		\$0.00
22. Production Dailies	\$0.00	\$0.00	\$0.00		\$0.00
23. Music	\$0.00	\$0.00	\$0.00		\$0.00
24. Post Production Sound	\$0.00	\$0.00	\$0.00		\$0.00
25. Titles	\$0.00	\$0.00	\$0.00		\$0.00
26. Optical, Mattes and Inserts	\$0.00	\$0.00	\$0.00		\$0.00
27. Laboratory Processing	\$0.00	\$0.00	\$0.00		\$0.00
28. Second Unit	\$0.00	\$0.00	\$0.00		\$0.00
29. Additional Unit	\$0.00	\$0.00	\$0.00		\$0.00
30. Location Expense	\$0.00	\$0.00	\$0.00		\$0.00
31. Editing	\$0.00	\$0.00	\$0.00		\$0.00
32. Film & Stock Shots	\$0.00	\$0.00	\$0.00		\$0.00
33. Audience Relations	\$0.00	\$0.00	\$0.00		\$0.00
34. Travel & Living	\$0.00	\$0.00	\$0.00		\$0.00
35. Transportation	\$0.00	\$0.00	\$0.00		\$0.00
36. Fringe Benefits	\$0.00	\$0.00	\$0.00		\$0.00
37. General Expenses	\$0.00	\$0.00	\$0.00		\$0.00
38. Other	\$0.00	\$0.00	\$0.00		\$0.00
Total Expenditures	\$0.00	\$0.00	\$0.00		\$0.00

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EXPENSE REPORT FORM 2
Calendar Year Cap 20____
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Company Name _____	FEI Number _____
Production _____	City/State/Zip _____
Mailing Address _____	Phone/Fax _____
Contact Name _____	Email Address _____

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Category	Date Incurred	Qualified AZ cost	Non-Qualified AZ Cost	Out-Side AZ Cost	Comments
1. Story & Rights					
Purchase of Rights					
Screenplay/Script					
Re-writes					
Sub-total		\$0.00	\$0.00	\$0.00	
2. Writing					
Staff Writers					
Contract Writers					
Story Editors					
Research					
Assistants					
Sub-Total		\$0.00	\$0.00	\$0.00	
3. Producer & Staff					
Executive Producer					
Producer					
Line Producer					
Associate Producers					
Assistants					
Sub-Total		\$0.00	\$0.00	\$0.00	
4. Director & Staff					
Director					
Casting Director					
Dialogue Coach					
Assistants					
Choreographer					
Animation Voice Director					
Computers & equipment					
Director Office Rentals					
Sub-Total		\$0.00	\$0.00	\$0.00	
5. Talent					
Principal Cast					
Supporting Cast					
Day Players					
Weekly Players					
Talent Staff					
Talent Expenses					
Stunt Coordinator					

Arizona Department of Commerce
Motion Picture Production Tax Incentives Program

EXPENSE REPORT FORM 2
Calendar Year Cap 20____
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Stunts					
Looping Group					
Casting Director					
Casting Assistants					
Casting Service Fees					
Rehearsals					
Sub-Total		\$0.00	\$0.00	\$0.00	
6. Extra Talent					
Extras & Stand-Ins					
Extras- Studio Costs					
Extras - Location Costs					
Sideline Musicians					
Atmosphere Vehicles					
Sub-Total		\$0.00	\$0.00	\$0.00	
7. Production Staff					
Production Managers					
Production Supervision					
Assistants					
Script Supervision					
Location Managers					
Technical Advisors					
Production Coordinators					
Production Accountants					
Construction Estimator					
Post Accounting					
Script Timing					
Sub-Total		\$0.00	\$0.00	\$0.00	
8. Photography					
Director of Photography					
Operator					
Tech Director					
Utility Men					
Assistants					
Steadicam Operator					
Still Photographer					
Loaders					
Camera & Equip Rentals					
Cam & Video Accessory					
Sub-Total		\$0.00	\$0.00	\$0.00	
9. Special Photography					
Visual Effects Supervisor					
Assistants					
Process Operation					
Blue Screen					
Green Screen					
Matte Shots Contract					
Matte Crew Expenses					
Animation					
Miniature Contract					

Arizona Department of Commerce
Motion Picture Production Tax Incentives Program

EXPENSE REPORT FORM 2
Calendar Year Cap 20____
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Miniature Expenses					
Computer Graphics					
Equipment Rental					
Story Board Artist					
Sub-Total		\$0.00	\$0.00	\$0.00	
10. Special Effects					
Visual Effects Supervisor					
Miniatures					
Wire Removal					
Mattes					
Sub-Total		\$0.00	\$0.00	\$0.00	
11. Video Tape					
Supervision					
Technical Director					
Video Operators					
Video Recordist					
Rentals					
Video Assistance Package					
Video Transfers					
Video Editing					
Sub-Total		\$0.00	\$0.00	\$0.00	
12. Production Sound					
Sound Supervision					
Mixer					
Boom Operator					
Additional Labor-Sound					
Purchases					
Rentals					
Sound Package					
Walkie Talkies					
Box Rental					
Sub-Total		\$0.00	\$0.00	\$0.00	
13. Picture Vehicles/Animals					
Picture Car Coordinator					
Picture Car Drivers					
Picture Car Rentals					
Picture Car Expense					
Marine Expense					
Aircraft/train Expense					
Mechanic					
Animals					
Head Wrangler					
Wranglers, Handlers					
Veterinarian					
Feeding & Stabling					

Arizona Department of Commerce
Motion Picture Production Tax Incentives Program

EXPENSE REPORT FORM 2
Calendar Year Cap 20____
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Sub-Total		\$0.00	\$0.00	\$0.00	
14. Art Department					
Production Designer					
Art Director & Assistants					
Art Dept. Office					
Set Designers					
Illustrators					
Storyboard Artists					
Architect					
Color Key					
Blue Printing					
Stock Units/Backings					
Processing					
Rentals					
Equipment					
Sub-Total		\$0.00	\$0.00	\$0.00	
15. Set Construction					
Construction Coordinators					
Construction Foremen					
Stage Set Construction Labor					
Location Set Construction Labor					
Stage Set Striking Labor					
Location Set Striking Labor					
Set Restoration					
Fold & Hold Sets					
Greens Purchase					
Backings Rental/Purchase					
Trash Removal					
Scissor Lifts/Forklifts					
Sub-Total		\$0.00	\$0.00	\$0.00	
16. Set Dressing					
Set Decorator					
Leadman/Buyer					
Set Dressing Labor					
Drapery/Carpet					
Car & Box Rentals					
Rentals - Other					
Swing Gang					
Sub-Total		\$0.00	\$0.00	\$0.00	
17. Set Operations					
Key Grip					
All Other Grips					
Craft Service Persons					
Greensperson					
Stand By Carpenters					
Stand By Painters					
Set Watch/Fireman/EMT					
First Aid & Expenses					
Other Crafts					
Heating/Air Conditioning					
Grip Expendables					

Arizona Department of Commerce
Motion Picture Production Tax Incentives Program

EXPENSE REPORT FORM 2
Calendar Year Cap 20____
(For tax incentives under A.R.S. § 41-1517)

Lumber					
Rentals					
Grip Package					
Truck Package					
Helicopter/Airplane Rental					
Box Rentals					
Location Load & Unload					
Sub-Total		\$0.00	\$0.00	\$0.00	
18. Electrical					
Chief Lighting Technician					
Lighting Assistants & Techs					
Rig & Strike					
Generator Operator & Assists.					
Special Equip Operator					
Electric Hookup					
Current					
Purchases-Expendables, Gels, etc.					
Globes & Carbons					
Rentals - Equipment					
Electric Package					
Stage Package					
Rigging Package					
Equipment - Additional					
Sub-Total		\$0.00	\$0.00	\$0.00	
19. Props					
Propmaster & Assistants					
Purchases & Rentals					
Car & Box Rentals					
Research					
Expendables					
Set Dec/Props Warehouse					
Weapons Handler					
Sub-Total		\$0.00	\$0.00	\$0.00	
20. Wardrobe					
Costume Designer					
Designer Staff					
Wardrobe Labor					
Cleaning & Dyeing					
Alterations & Repairs					
Purchases & Rentals					
Research					
Expendables					
Washing Machine & Dryer					
Shop Set Up					
Sub-Total		\$0.00	\$0.00	\$0.00	
21. Makeup & Hair					
Makeup Artists					

Arizona Department of Commerce
Motion Picture Production Tax Incentives Program

EXPENSE REPORT FORM 2
Calendar Year Cap 20____
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Hair Stylists					
Chair Rental					
Wigs Purchase/Rentals					
Appliances					
Box Rentals					
Prosthetics					
Sub-Total		\$0.00	\$0.00	\$0.00	
22. Production Dailies					
Raw Stock					
Steadicam					
Sound Recording Tape					
Videotape Transfers					
Negative Development					
Positive Printing					
Sound Transfers					
Video Cassette Dailies					
Telecine Transfers					
Polaroid					
Sub-Total		\$0.00	\$0.00	\$0.00	
23. Music					
Clearances					
Composers					
Conductor					
Song Writers					
Coaches					
Supervisors					
Arrangers					
Copyists					
Pre-score Musicians					
Underscore Musicians					
Star Vocalist					
Vocalists					
Music Editing					
Rehearsals					
Soundtrack album					
Cassettes					
Rental & Cartage					
Sub-Total		\$0.00	\$0.00	\$0.00	
24. Post Production Sound					
Dubbing/Dialogue Recording					
Temp/Pre/Final Dubbing					
Post Preview/Session					
Foreign Mu/FX					
Foley					
Sound Mix & Transfers					
ADR facility					
Video & Tape Transfers					
Walkers					
Equipment Rental					
Equipment Purchase					
Close Captioning					

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Motion Picture Production Tax Incentives Program

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Calendar Year Cap 20____
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Sub-Total		\$0.00	\$0.00	\$0.00	
25. Titles					
Main & End Titles					
Title Designer					
Trademarks & Rating					
Laboratory Processing					
Sub-Total		\$0.00	\$0.00	\$0.00	
26. Optical, Mattes and Inserts					
Optical Effects					
Inserts					
Laboratory Processing					
Special Photo Effects					
Master Positives					
Optical Development					
Sub-Total		\$0.00	\$0.00	\$0.00	
27. Laboratory Processing					
Reprinting & Developing					
1st Trial Composite					
Work Print					
Master Positive Print					
Development of Sound Negative					
Answer Print					
Dialogue transfers					
MAG Film					
Sub-Total		\$0.00	\$0.00	\$0.00	
28. Second Unit					
Second Unit Director					
Producer					
Cast/Talent/Stunts					
Production Staff					
Scenario					
Camera					
Sound					
Art Department					
Construction					
Special Effects					
Set Operations					
Electrical					
Set Dressing					
Props					
Pic Vehicles & Animals					
Extras					
Wardrobe					
Makeup & Hair					
Sound					
Locations					
Video Tape					
Transportation					
Raw Stock/Develop					
Post Prod Labor					
Rentals					

Arizona Department of Commerce
Motion Picture Production Tax Incentives Program

EXPENSE REPORT FORM 2
Calendar Year Cap 20____
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Equipment					
Sound Effects Editing					
Negative Cutting					
Music Editors					
Postage, Shipping & Messenger					
Continuity Expenses					
Materials & Supplies					
Rentals					
Editorial Room Rentals					
Bins, Sync, Racks					
Lightworks System					
Equipment Delivery/Pickup					
Sound Editors' Room					
Music Editors Room					
Sub-Total		\$0.00	\$0.00	\$0.00	
32. Film & Stock Shots					
Film Leader					
Stock Shot Purchase					
Stock Shots Labor					
Stock Shots Film & Process					
Reprints					
Lab Special Handling					
Video Cassettes/Tape					
Reference Print					
Protection Dupes					
Composite Print					
Laboratory Costs					
Negative Splicing					
Answer Prints					
Check Print					
Interpositive					
Protection Master-YCM					
Master Positive/YCM					
Sub-Total		\$0.00	\$0.00	\$0.00	
33. Audience Relations					
Audience					
Talent					
Bleachers/Drapes					
Transport					
Sub-Total		\$0.00	\$0.00	\$0.00	
34. Travel & Living					
Writers Travel					
Writers Living					
Producers Travel					
Producers' Staff Travel					
Producer & Staff Living					
Directors Travel					
Directors' Staff Travel					
Directors' & Staff Living					
Talent Travel					
Talent Living in AZ					
Stunt Travel					
Stunt Living					

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Motion Picture Production Tax Incentives Program

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Calendar Year Cap 20____
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Catered Food					
Entertainment/Gratuities					
Sub-Total		\$0.00	\$0.00	\$0.00	
35. Transportation					
Transportation Coordinator					
Captains					
Dispatcher					
Studio Drivers					
Location Drivers					
Repairs/Maintenance					
Box Rental					
Car Wash					
Pickup Service					
Taxis & limos					
Car Pickups					
Gas & Oil					
Off Production					
Road Permits & Fees					
Portable Toilets, Supplies & Service.					
Studio Vehicles					
Production Trucks & Vehicles					
Cranes					
Insert Car					
Camera Car					
Star trailers					
Sub-Total		\$0.00	\$0.00	\$0.00	
36. Fringe Benefits					
Pension Plan & Health & Welfare					
Employer Taxes					
Local Hire Fringes					
Sub-Total		\$0.00	\$0.00	\$0.00	
37. General Expenses					
MPAA Seal					
"Filmed in AZ" acknowledgement					
Work Order Transfers					
Legal Fees					
AZ Bank Charges & Fees					
Professional Fees					
Preview Expenses					
Lost, Damage & Repair					
Computers & Software					
Materials & Supplies					
Office Space Rental					
Office Supplies					
Utilities					
Cleaning					
Post Office					
Delivery & Messenger					
Telephone Expenses					
Dumpsters & Cleaning					
OSHA Safety					
Wrap Party					

Arizona Department of Commerce
 Motion Picture Production Tax Incentives Program

EXPENSE REPORT FORM 2
 Calendar Year Cap 20____
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Police/Fire/Security/EMT					
Parking Rental					
Printing					
Box Rental					
PR Handling					
Sub-Total		\$0.00	\$0.00	\$0.00	
38. Other					
Insurance					
Insurance Claims					
Completion Bonds					
Contingencies					
Overseas production					
Sub-Total		\$0.00	\$0.00	\$0.00	
Total Expenditures		\$0.00	\$0.00	\$0.00	